



GEOTEMPS JOB ORDER FORM

Date Order Received:

Company Name	Parent Company Names
<input type="text"/>	<input type="text"/>

Billing Address	Worksite Address
<input type="text"/>	<input type="text"/>

Job Title(s)	Start Date(s)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Job Description

Supervisor(s)	Name	Title	Telephone Number	Email
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Schedule	Notes
Days On <input type="text"/>	Shift Start: <input type="text"/>
Days Off <input type="text"/>	
Hours Per Day <input type="text"/>	

Compensation including: rate of pay, expenses, other		Notes:
Rate <input type="text"/>	<input type="checkbox"/> Hourly <input type="checkbox"/> Bi-weekly Salary	<input type="text"/>
Expenses Paid by:	<input type="checkbox"/> Geotemps <input type="checkbox"/> Client	

Pre-Employment:	Notes
Drug Screen <input type="checkbox"/>	<input type="text"/>
Background Check <input type="checkbox"/>	
MSHA / OSHA <input type="checkbox"/>	
Other Certifications <input type="checkbox"/>	